

How to complete the conference evaluation and download your CME/CE certificate

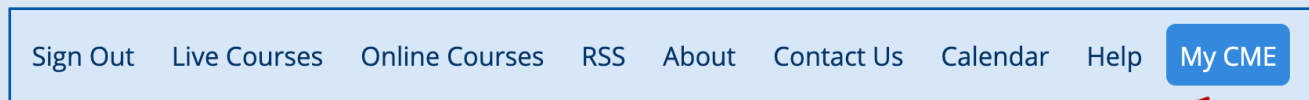
Via Computer

Step 1: Go to <https://intermountain.cloud-cme.com>

Step 2: Click "Sign In" on the top left, and sign in using your email address and password.



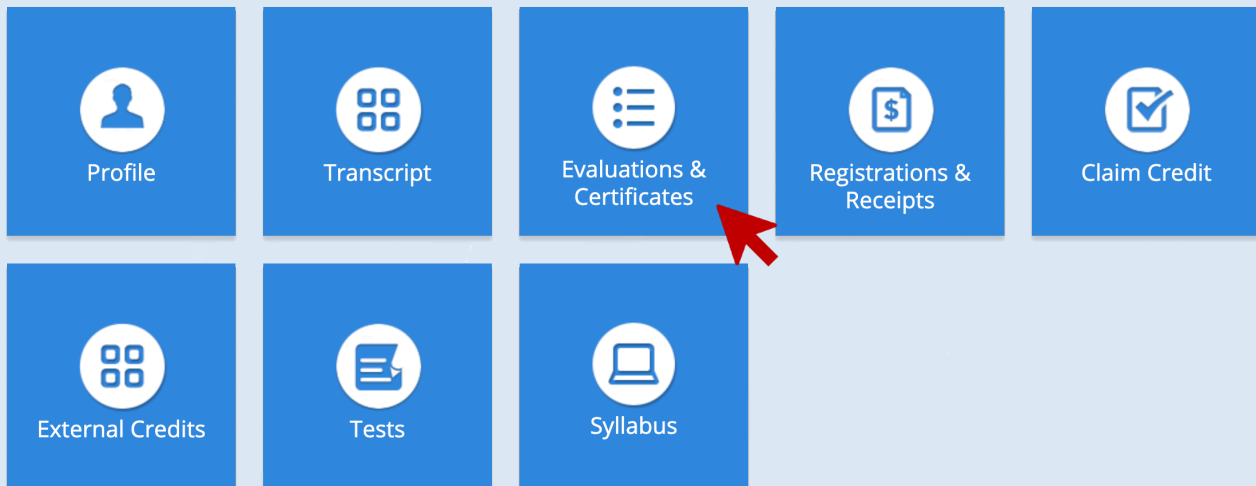
Step 3: Click the "My CME" or "My CE" button on the top right-hand side of the screen.



Step 4: Click "Evaluations and Certificates" - this will allow you to view evaluations that need to be completed or email certificates for activities you have already completed

My CME

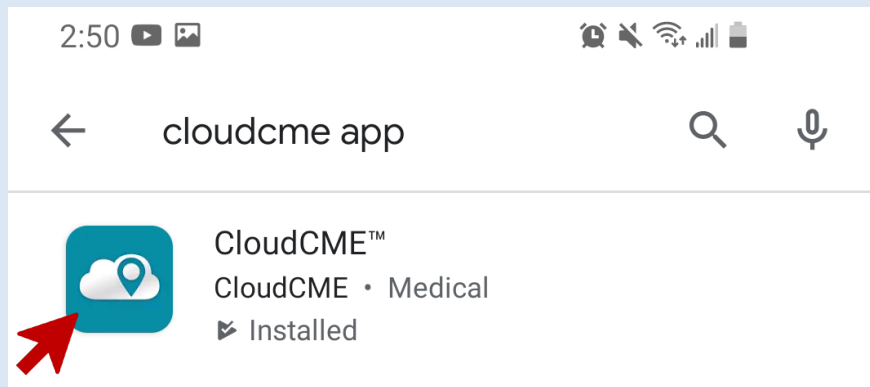
Instructions: Click a button to proceed.



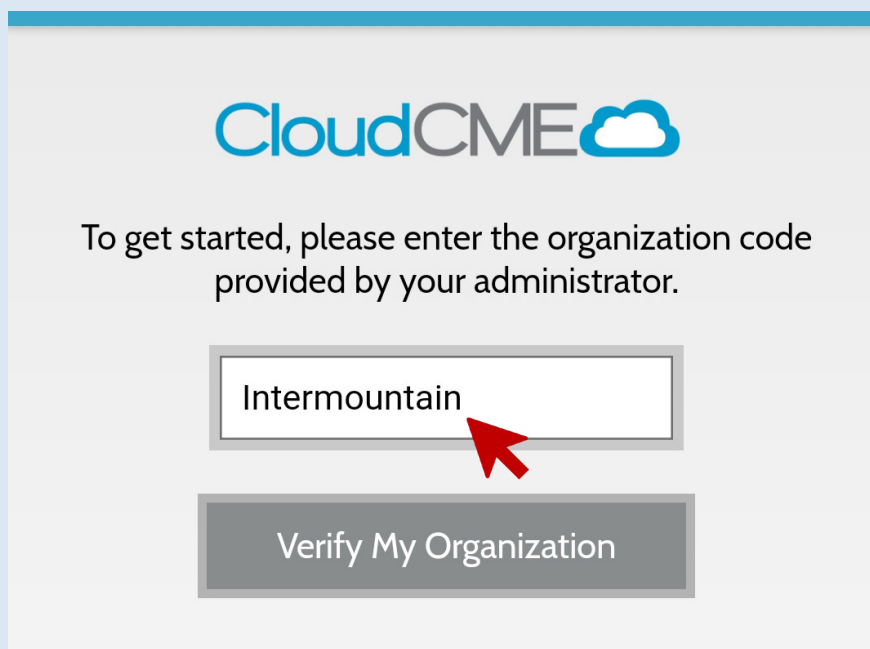
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Via CloudCME App

Step 1: Download App if you have not already



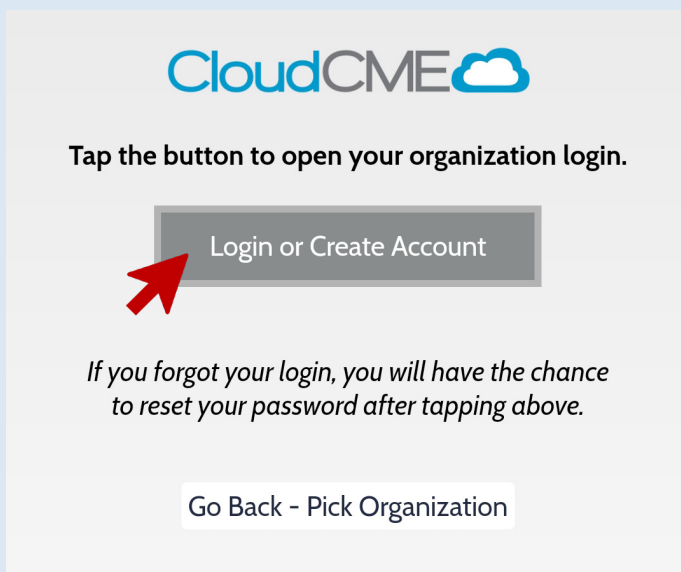
Step 2: Open the app, use organization code {Intermountain}.



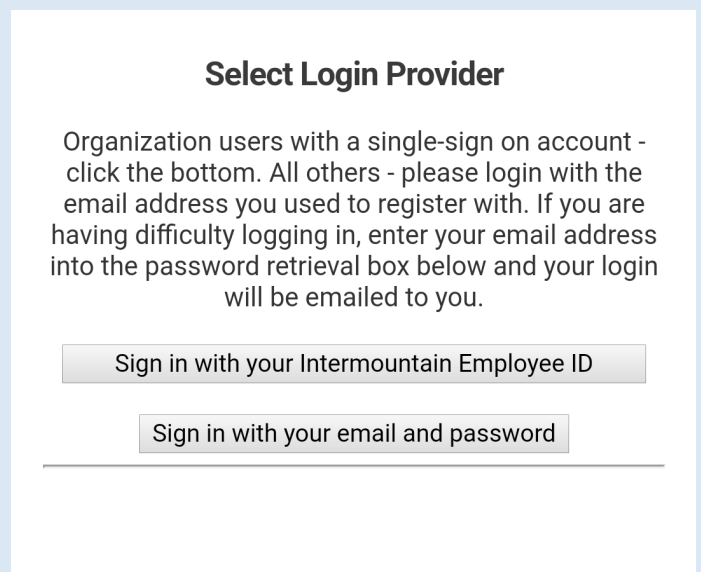
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Step 3: Login using the email address used to register for conference.

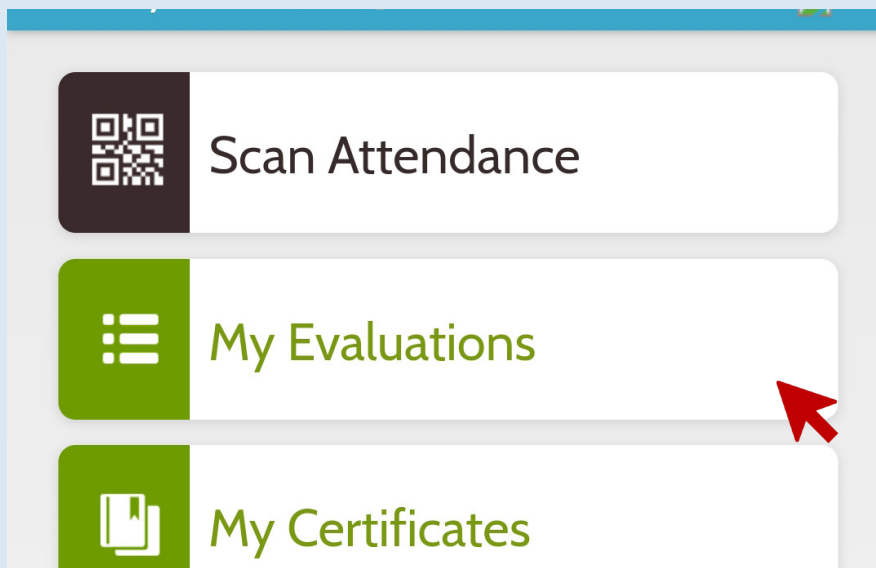


The screenshot shows the CloudCME app interface. At the top is the CloudCME logo. Below it, the text reads "Tap the button to open your organization login." A red arrow points to a button labeled "Login or Create Account". Below the button, a note says "If you forgot your login, you will have the chance to reset your password after tapping above." At the bottom, there is a button labeled "Go Back - Pick Organization".



The screenshot shows the "Select Login Provider" screen. It contains the following text: "Organization users with a single-sign on account - click the bottom. All others - please login with the email address you used to register with. If you are having difficulty logging in, enter your email address into the password retrieval box below and your login will be emailed to you." Below this text are two buttons: "Sign in with your Intermountain Employee ID" and "Sign in with your email and password".

Step 4: Select "My Evaluations" on the menu.



The screenshot shows a menu with three items: "Scan Attendance" with a QR code icon, "My Evaluations" with a list icon, and "My Certificates" with a certificate icon. A red arrow points to the "My Evaluations" item.

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Step 5: Select "{Activity Name}"

Step 6: Complete the evaluation.

Step 7: Select "My Certificates" on the menu to access the CME/CE certificate.

